**Letter of Invitation Request Form (for a Business Visitor Visa)**

Please complete this form and email it to **group-docieee2020@athabascau.ca** with the subject line “***Letter of invitation request – Your Name****.*” Save your completed form using the file name “***Letter of invitation request – Your Name***.”

**Letter of Invitation – Required Information (to be completed by the attendee):**

|  |  |
| --- | --- |
| Surname**1 (in English)** | Click or tap here to enter text. |
| First Name**1 (in English)** | Click or tap here to enter text. |
| Middle Name(s)**1 (in English)** | Click or tap here to enter text. |
| Date of Birth | Click or tap here to enter text. |
| Company You Represent | Click or tap here to enter text. |
| Job Title | Click or tap here to enter text. |
| Work Address | Click or tap here to enter text. |
| Work Telephone Number | Click or tap here to enter text. |
| Home Address | Click or tap here to enter text. |
| Home Telephone Number | Click or tap here to enter text. |
| Mobile Number | Click or tap here to enter text. |
| Country of Citizenship | Click or tap here to enter text. |
| Date of Arrival to Canada | Click or tap to enter a date. |
| Date of Departure from Canada | Click or tap to enter a date. |
| Length of Attendance at Conference (in days) | Click or tap here to enter text. |
| Name of Conference Attending | Choose an item. |
| Name of Paper (if presenting) | Click or tap here to enter text. |

**1** Complete name must match the name on your passport.